

MINUTES OF THE REGULAR COUNCIL MEETING HELD 8/14/2018

Mayor Ryan Smathers

6:00 p.m.

Pledge of Allegiance

Council Members

Present: Jennifer Dunaway, Don Gardner, Shannon Schrader and Sean Simmons

Absent: Mark Swayne and Josh Tilley

Staff: City Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Interim Fire Chief-Holly Hardin

Absent: Public Works Supervisor-Shane Miller

Guests: Mike Hardin and Assistant Fire Chief Keith Brink

Media: Elizabeth Morgan

AMENDMENT TO AGENDA

Councilmember Simmons made a MOTION to amend the agenda and add the Additional Bills. Councilmember Gardner seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on July 24, 2018. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending August 4, 2018. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATINS, APPEALS AND COMMUNICATIONS

- A. Adopt Tentative Budget FY 2018-19 in the amount of \$6,593,310 and set a Public Hearing Date for August 28, 2018-Administrator Laam reported the changes to the budget since the last time that a copy was provided are as follows: Orofino Business Center was reduced \$50,000. The city can only apply for one GEM project grant at a time for the Business Center. The city initially had two GEM grants plugged into the budget; \$25,000 was added to the sidewalk program to tentatively make improvements on First Street; staff added an additional \$100,000 for two Red Rapid Flashing Beacons (RRFB) from the LHTAC. These are flashing caution lights whenever someone is in the crosswalk to cross a road. If the city is not successful in obtaining the grant for the RRFB's then the money will not be expended.

Councilmember Dunaway made a MOTION to adopt the Tentative Budget FY 2018-19 in the amount of \$6,593,310 and set the Public Hearing Date for August 28, 2018. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reported he and Donna are working on an Amendment to the FY 2017-18 Budget. We are currently waiting to hear back from Mitch for clarification relating to the budget. A public hearing will be set for the amendment in September. In other news Administrator Laam commented there will be a second public hearing on August 28 to increase the Sanitation Rate from \$15.50 to \$16.50. This will increase residential household by \$1.00. Commercial users will increase by 2.8% on a sliding scale based on the quantity and frequency of sanitation pickup. Wastewater Testing Fees will increase also. Fees are being increased based on what other entities are charging for the same tests the city is currently charging.

Councilmember Simmons made a MOTION to hold a Public Hearing on August 28, 2018 for Fee Increases. Councilmember Gardner seconded the motion and it passed with a roll call vote resulting in all ayes.

It was noted this Friday, Laam, Public Works Supervisor Miller and Building Official Perry will sit in on the Public Works Maintenance interviews. Laam invited Councilmembers to attend if they would like to participate. Interviews begin at 9:00 a.m. and will last throughout the entire day.

Laam would like to meet with the Mayor and Council to begin the process for the Fire Chief position.

Treasurer-Treasurer Wilson submitted the Revenue vs Expenditure by Fund Reports ending April, May and June 2018, and the Clearwater County Tax, State, Cable & Electric Revenue Recap Reports ending July 2018 for Council review.

Building Official - Building Official Perry reported he was out of the office last week. This week he is playing catch-up and watering trees.

Public Works - No report. Public Works Miller was not in attendance of the meeting.

Police - Police Chief Wilson reported the police department purchased five sets of nerf steps for the police pickups. With the step installed on the pickup it will be less of a liability for a prisoner to step up into the back seat of the police pickup. It was noted the police department is extremely busy getting ready for the Murder trial which incidentally was pushed back to February in Idaho County.

Wilson commented one or two applications have come in for the vacancy in the police department. He hopes additional applications will be returned that have previously been sent out.

Water/Wastewater - Water/Wastewater Supervisor Martin reported the final inspection for the screens have been completed. The screens are up and running and the warranty is now in place. It was noted the water pay station was ordered. Martin commented since Jim Thornton repainted the donation can for potable water at the RV Station more donations have been received.

Fire - Interim Fire Chief Hardin reported the Fire Department responded to a house fire in Hidden Village. Hardin commented they had help from our mutual aid agreements. In other news the brakes on Rescue 3 Truck was not working. Hardin had the truck taken to Tom Upton to be fixed. Truck 53 will have to go to Lewiston to be fixed. In other news, Hardin received notification from Doug Young stating that Station 3 is not rated. Hardin reported that they are proceeding with the rating.


ADJOURNMENT

At 6:28 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Simmons seconded the motion and it passed unanimously.

ATTEST:



Ryan Smathers, Mayor



Janet R. Montambo, City Clerk