

**MINUTES OF THE REGULAR CITY OF OROFINO  
PLANNING AND ZONING COMMISSION MEETING HELD  
NOVEMBER 20, 2018, AT 6:00 PM AT  
217 FIRST STREET, OROFINO, ID 83544**

**CALL TO ORDER**

The City of Orofino Planning and Zoning Commission met on Tuesday, November 20, 2018, in the Council Chambers of City Hall at 217 First Street, Orofino, Idaho. A quorum was present. Administrator Perry opened the meeting at 6:00 p.m.

Commission Members Present:

Chairwoman Gortsema, Commissioner Carver, and Commissioner Steiner

Commission Members Absent:

Commissioner Kaufman and Commissioner Knight

Staff Members Present:

Building Official Todd Perry and Recording Secretary Bobbi Kaufman

Guests Present:

Ken Harvey

The agenda was approved. The minutes for August 21, 2018, September 18, 2018, and October 16, 2018 were approved as corrected.

**PUBLIC MEETING**

Administrator Perry discussed Chapter 5 of the comprehensive plan. He has looked at other comprehensive plans for cities the same size as Orofino to find a good example and shared this information with the commission but it has been a lot harder than anticipated. Land use in the city was discussed and the possibility of breaking out the uses in areas, example: Riverside, Downtown, Konkolville, Canada Hill, ect.

**NEW BUSINESS/ANNOUNCEMENT**

Administrator Perry brought up the discussion of Vacation Rentals By Owner (VRBO) in the city and if the city should adopt standards for this type of use. The Commission discussed their own experiences with this use in other areas and will do some research for the next meeting.

**ADJOURNMENT**

Commissioner Carver made a **MOTION** to adjourn at 6:32 p.m. Commissioner Steiner second. Chairwoman Gortsema put the motion to a vote. The motion carried unanimously.

Minutes approved on this 16<sup>th</sup> day of December, 2018.

Respectively submitted,



Ms. Bobbi Kaufman  
Acting Recording Secretary