

**MINUTES OF THE REGULAR CITY OF OROFINO
PLANNING AND ZONING COMMISSION MEETING HELD
FEBRUARY 20, 2018, AT 6:00 PM AT
217 FIRST STREET, OROFINO, ID 83544**

CALL TO ORDER

The City of Orofino Planning and Zoning Commission met on Tuesday, February 20, 2018, in the Council Chambers of City Hall at 217 First Street, Orofino, Idaho. A quorum being present, Interim Chairwoman Carver called the meeting to order at 6:00 p.m.

Interim Chairwoman Carver requested roll call: Rita Kaufman, Kaye Carver, Teena Gortsema, Elizabeth Steiner, and Erick Knight

Commission Members Present:

Commissioner Kaufman, Commissioner Carver, and Commissioner Knight

Commission Members Absent:

Chairman Gortsema and Commissioner Steiner

Staff Members Present:

Building Official Todd Perry and Recording Secretary Bobbi Kaufman

Guests Present:

Ken Harvey, Nancy Butler, and Heather Knight

The agenda was approved. The minutes for January 16, 2018, were approved as written. Interim Chairwoman Carver opened the public meeting and explained the procedures. This meeting was not recorded.

PUBLIC MEETING

Administrator Perry reviewed the updated portions of Chapter 10 Parks and Recreation of the City Comprehensive Plan with the Commission. He introduced the "Master Plan" which would be a living document that works with the Comprehensive Plan. The Master Plan would list all city parks and provide a list of all structures in the park with recommendations on improvements. The fair board and county owned buildings were also talked about.

The Commission discussed how the new baseball field at the high school has made the city park field no longer needed as a "regulated" baseball field. The city park field is only used a few times a year and on an occasion, it is used for practice. Discussion of some changes for upkeep of the field was talked about. One of these ideas is to have an access road where the field is constantly having issues and also so it does not get torn up when the fair is here.

There was discussion of the new skater park which is to be located by the high school. Administrator Perry asked each member to visit the parks and think about how to update the master plan. Certain items must be listed for grant funding availability.

NEW BUSINESS/ANNOUNCEMENT

None

ADJOURNMENT

Commissioner Kaufman made a **MOTION** to adjourn at 6:30 p.m. Commissioner Knight second. Interim Chairwoman Carver put the motion to a vote. The motion carried unanimously.

Minutes approved on this 17th day of April, 2018.

Respectively submitted,



Ms. Bobbi Kaufman
Acting Recording Secretary