

**MINUTES OF THE REGULAR CITY OF OROFINO
PLANNING AND ZONING COMMISSION MEETING HELD
JANUARY 16, 2018, AT 6:00 PM AT
217 FIRST STREET, OROFINO, ID 83544**

CALL TO ORDER

The City of Orofino Planning and Zoning Commission met on Tuesday, January 16, 2018, in the Council Chambers of City Hall at 217 First Street, Orofino, Idaho. A quorum being present, Chairwoman Gortsema called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

Chairwoman Gortsema requested roll call: Rita Kaufman, Kaye Carver, Teena Gortsema, Elizabeth Steiner, and Erick Knight

Commission Members Present:

Commissioner Kaufman, Commissioner Carver, Chairwoman Gortsema, and Commissioner Steiner

Commission Members Absent:

Commissioner Knight

Staff Members Present:

Building Official Todd Perry and Recording Secretary Bobbi Kaufman

Guests Present:

Ken Harvey and Nancy Butler

The agenda was approved. The minutes for December 19, 2017, were approved as written. Chairwoman Gortsema opened the public meeting and explained the procedures. This meeting was not recorded.

PUBLIC MEETING

Administrator Perry reviewed the current City Comprehensive Plan with the Commission. A complete hard copy of Smart Towns: A Guide to Growth Management for Idaho City and County Officials was provided to each member. It provides a great guideline to how a comprehensive plan should be developed and other information for the Planning and Zoning roles.

Administrator Perry discussed portions of the comp plan and how he would like to start working on each component, starting with Recreation and focusing on what the city has and who is involved. Idaho Code 67-6508 provides the most up-to-date requirements a comp plan must have. He will prepare an outline and provide it to the Commission for getting this accomplished.

NEW BUSINESS/ANNOUNCEMENT

None

ADJOURNMENT

Commissioner Carver made a **MOTION** to adjourn at 6:35 p.m. Commissioner Kaufman second. Chairwoman Gortsema put the motion to a vote. The motion carried unanimously.

Minutes approved on this 20th day of February, 2018.

Respectively submitted,



Ms. Bobbi Kaufman
Acting Recording Secretary