

**MINUTES OF THE REGULAR CITY OF OROFINO  
PLANNING AND ZONING COMMISSION MEETING HELD  
MAY 15, 2018, AT 6:00 PM AT  
217 FIRST STREET, OROFINO, ID 83544**

**CALL TO ORDER**

The City of Orofino Planning and Zoning Commission met on Tuesday, May 15, 2018, in the Council Chambers of City Hall at 217 First Street, Orofino, Idaho. A quorum being present, Chairwoman Gortsema called the meeting to order at 6:00 p.m.

Chairwoman Gortsema requested roll call: Rita Kaufman, Kaye Carver, Teena Gortsema, Elizabeth Steiner, and Erick Knight

Commission Members Present:

Chairwoman Gortsema, Commissioner Kaufman, Commissioner Knight, Commissioner Steiner, Commissioner Carver

Commission Members Absent:

None

Staff Members Present:

Building Official Todd Perry

Guests Present:

Ken Harvey

The agenda was approved. The minutes for April 17, 2018, were approved as corrected. Chairwoman Gortsema opened the public meeting and explained the procedures. This meeting was not recorded.

**PUBLIC MEETING**

Administrator Perry updated the commission on the progress of Chapter 10 and the new additions to the chapter. He told the commission that he asked Clearwater County Economic Development Specialist Chris St. Germaine to add a few paragraphs to the new chapter about the City of Orofino Activity Connection Plan as the council has already adopted the activity plan and felt it should be mentioned. Commissioner Kaufman had some corrections and additional information to add to the chapter and would work with Administrator Perry to implement those changes.

Administrator Perry explained to the commission that they would need to hold a public hearing and make a recommendation to the City Council to repeal all of Chapter 10 and replace it with the new chapter that they have been working on. It was the consensus of the commission that they would hold a public hearing in June.

**NEW BUSINESS/ANNOUNCEMENT**

None

ADJOURNMENT

Commissioner Knight made a **MOTION** to adjourn at 6:18 p.m. Commissioner Kaufman second. Chairwoman Gortsema put the motion to a vote. The motion carried unanimously.

Minutes approved on this 19<sup>th</sup> day of June, 2018.

Respectively submitted,

A handwritten signature in cursive script that reads "Bobbi Kaufman". The signature is written in black ink and is positioned above the printed name.

Ms. Bobbi Kaufman  
Acting Recording Secretary